



## **Course Specification PART A**

**Postgraduate Certificate in Practice Education (HLST173)**

**Postgraduate Certificate in Advanced Child and Family Social  
Work (HLST174)**

**Postgraduate Certificate in Advanced Adult Social Work  
(HLST175)**

**Faculty of Health and Life Sciences**

**School of Psychological, Social and Behavioural Sciences**

**Academic Year 2019-20**

Please note: This specification provides a concise summary of the main features of the course and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided.

We regularly review our course content, to make it relevant and current for the benefit of our students. For these reasons, course modules may be updated.

More detailed information on the learning outcomes, content, and teaching, learning and assessment methods of each module can be found in the Module Information Directory (MID), student module guide(s) and the course handbook.

The accuracy of the information contained in this document is reviewed by the University and may be verified by the Quality Assurance Agency for Higher Education.

## **1. Introduction**

Coventry University has been providing social work CPD courses and modules to local employers for many years and has prominent links with nearby local authorities and voluntary sector organisations. These courses build on established provision at postgraduate level for social workers and in developing this suite of programmes, we aim to offer a robust approach to the development of postgraduate pathways that contribute towards a Continuous Professional Development (CPD) framework.

The courses are designed for social workers to enhance their career prospects via gaining a PG level qualification and therefore will be attractive to those who have completed social work pre- registration training and are in employment as registered social workers. Opportunities are available within the faculty, should students wish to progress their studies beyond the PgC to a full master's degree.

These courses are offered via a blended learning approach and are intended to be a key vehicle for social workers to gain an academic award at the same time as meeting their continuing professional development (CPD), required by the current regulator, the Health and Care Professions Council (note: the regulator is due to change to Social Work England in 2019/20).

The provision of CPD is part of a work stream within the recently formed West Midlands Social Work Teaching Partnership (henceforth known as the partnership). The purpose of the collaboration is to raise standards to ensure that pre and post qualifying social work education, placement provision and continuous professional development of qualified practitioners is of a high quality and serves the interests of both employers and academic institutions to train and develop social workers to deliver the best possible services to service users.

### **Postgraduate Certificate in Practice Education**

The curriculum is shaped by a number of requirements in social work practice, some of which are specific to the practice educator role. This includes the relevant levels of the Professional Capabilities Framework (PCF), the Knowledge and Skills Statements (KSS) and more directly, the Practice Educator's Professional Standards (PEPS) (Note: PEPS are currently under review).

The programme is designed to equip students with the knowledge, values and skills required to gain both stage 1 and 2 of the PEPS and assess others in the workplace. These qualities are transferrable to other roles within the workplace such as practice supervisors and managers.

### **Postgraduate Certificate in Advanced Child and Family Social Work**

The curriculum in this programme allows for students to meet the PEPS stage 1 requirements where social workers will begin to form some knowledge of the role of teaching and mentoring others as they develop their social work careers in more senior positions.

An additional module on this qualification route will focus on enhancing social workers' knowledge in children and families social work practice.

### **Postgraduate Certificate in Advanced Adult Social Work**

The curriculum in this programme also allows for students to meet the PEPS stage 1 requirements where social workers will begin to form some knowledge of the role of teaching and mentoring others as they develop their social work careers in more senior positions.

An additional module on this qualification route will focus on enhancing social workers' knowledge in adult social work practice.

These courses will enable social workers to develop their careers from early social work practice through to teaching, mentoring and assessing others.

The concept underpinning the course design is to provide students with a degree of flexibility in how they engage with teaching and learning and it is expected that a significant number of students who might not previously have been able to access awards at postgraduate level will be able to do so, due to the blended learning nature of the programme.

## **2 Available Award(s) and Modes of Study**

Title of Award	Mode of attendance	UCAS Code	<a href="#">FHEO Level</a>
PgC Practice Education	PT 2 Year	N/A	7
PgC Advanced Child and Family Social Work	PT 1 Year/PT 2 Years	N/A	7
PgC Advanced Adult Social Work	PT 1 Year/PT 2 Years	N/A	7
<b>3 Awarding Institution/Body</b>	Coventry University		
<b>4 Collaboration</b>	None		
<b>5 Teaching Institution and Location of delivery</b>	Coventry University		
<b>6 Internal Approval/Review Dates</b>	Date of approval: 03/2018, amended July 2019 Date for next review: Academic year 2023/2024		
<b>7 Course Accredited by</b>	Not Applicable		
<b>8 Accreditation Date and Duration</b>	Not Applicable		
<b>9 QAA Subject Benchmark Statement(s) and/or other external factors</b>	<p>QAA Master's Degree Characteristics <a href="http://www.qaa.ac.uk/en/Publications/Documents/Masters-degree-characteristics.pdf">http://www.qaa.ac.uk/en/Publications/Documents/Masters-degree-characteristics.pdf</a></p> <p>Professional Capabilities Framework <a href="http://www.basw.co.uk/pcf">http://www.basw.co.uk/pcf</a></p> <p>Knowledge and Skills Statement for Social Workers in Adult Services <a href="https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/411957/KSS.pdf">https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/411957/KSS.pdf</a></p> <p>Knowledge and Skills Statement for Approved Child and Family Practitioners <a href="https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/524743/Knowledge_and_skills_statement_for_approved_child_and_family_practitioners.pdf">https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/524743/Knowledge_and_skills_statement_for_approved_child_and_family_practitioners.pdf</a></p> <p>Knowledge and Skills Statements for Practice Leaders and Practice Supervisors <a href="https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/478111/Knowledge_and_skills_statements_for_practice_leaders_and_practice_supervisors.pdf">https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/478111/Knowledge_and_skills_statements_for_practice_leaders_and_practice_supervisors.pdf</a></p> <p>Practice Educator's Professional Standards <a href="http://www.basw.co.uk/resource/?id=4784">http://www.basw.co.uk/resource/?id=4784</a></p>		
<b>10 Date of Course Specification</b>	April 2018		
<b>11 Course Director</b>	Amanda Fitchett		

## 12 Outline and Educational Aims of the Course

- To develop students' capacity to evaluate, review and improve approaches and systems and apply learning effectively at an appropriate level using relevant methodologies, ensuring continuous improvement.
- To facilitate the development of a self-aware, proactive, reflective practitioner who is ready to contribute to the innovation, development and evidence-base of the social work profession.
- To increase student's confidence, resilience and adaptability to the changing demands of social work.
- To provide opportunities to develop students' critical understanding of global and national issues and insights of social work practice.
- To create a stimulating learning environment that encourages the development of digitally fluent students who embrace life-long learning for their ongoing personal and professional advancement.
- To give students the opportunity to become expert practitioners who see themselves as agents of change and are 'leadership ready'.
- To ensure Coventry University creates opportunities to access high quality CPD educational provision to qualified social workers; thus meeting the needs of students and employers.

## 13 Course Learning Outcomes

### PgC Practice Education

A student who successfully completes the course will have achieved the following Course Learning Outcomes.

1. Developed their social work practice and achieved the outcomes via the Assessed and Supported Year in Employment (ASYE) or its equivalent.
2. Developed a comprehensive and critical understanding of the requirements of the Practice Education Professional Standards (PEPS) Stage 1 and their application to the theoretical underpinnings of adult learning and the supervision and assessment of others.
3. Demonstrate skills and knowledge aligned with the relevant levels of the Professional Capabilities Framework and the Knowledge and Skills Statements.
4. Evidenced a critical understanding of practice education paradigms, an awareness of ethical dilemmas, and consolidated their learning around anti-oppressive practice when working with students and newly qualified social workers (NQS).
5. Be able to apply a range of transferable skills including, but not limited to, working independently and within teams, mentoring others, digital literacy, decision making and assessment, report writing, communicating effectively via different media and self-management strategies to self-organise time and workload.
6. Developed a comprehensive and critical understanding of the requirements of the Practice Education Professional Standards (PEPS) Stage 2 and their application to the theoretical underpinnings of adult learning and the supervision and assessment of others.

### PgC Advanced Child and Family Social Work/ PgC Advanced Adult Social Work

Learning outcomes 1-5 and in addition:

7. Acquire and apply knowledge and understanding of research which informs evidence based practice in the student's chosen area of expertise.

## 14 Course Structure and Requirements, Levels, Modules, Credits and Awards

The courses are delivered on a part – time basis and can be taken over a 1 year or 2 year period. The PgC Practice Education is normally undertaken over 2 years due to the timing of qualifying SW placement availability. The PgC Advanced Child and Family Social Work and PgC Advanced Adult Social Work can be undertaken within

a 1 year period. The courses will be delivered using a blended learning approach of both classroom teaching, on-line discussions and tasks, and project work. The module 7004SW, The Developing Practitioner in Social Work and the modules 7000SW and 7018SW, Mentoring, Supervision and Assessment in Practice Parts 1 and 2 are common to all three awards as all Local Authority social workers normally have to undertake a mandatory Assessed and Supported Year in Employment (ASYE) which may be APEL accredited.

The modules can be studied as standalone via the CPD portfolio or as part of the award

- PgC Practice Education ( 60 credits)
- PgC Advanced Child and Family Social Work ( 60 Credits)
- PgC Advanced Adult Social Work (60 Credits)

Students will be awarded one of the three awards dependent on which route they have studied.

<b>Award</b>	<b>Module 1 (shared)</b>	<b>Modules 2 and 3 ( shared)</b>	<b>Module 4 (and 5 )</b>
<b>Delivery</b>	Normally APEL (Accreditation of Prior Experiential Learning)	Jan and Sept Intake	Jan and Sept Intake
<b>PgC Practice Education</b>	7004SW The Developing Practitioner in Social Work (20 Credits)	7000SW Mentoring , Supervision and Assessment in Practice Part 1 (10 Credits)  7018SW Mentoring , Supervision and Assessment in Practice Part 2 (10 Credits)	7001SW Practice Teaching and Education Part 1 (10 Credits)  7019SW Practice Teaching and Education Part 2 (10 Credits)
<b>PgC Advanced Child and Family Social Work</b>	7004SW The Developing Practitioner in Social Work (20 Credits)	7000SW Mentoring , Supervision and Assessment in Practice Part 1 (10 Credits)  7018SW Mentoring , Supervision and Assessment in Practice Part 2 (10 Credits)	7002SW Advanced Critical Practice: Child and Family (20 Credits)
<b>PgC Advanced Adult Social Work</b>	7004SW The Developing Practitioner in Social Work (20 Credits)	7000SW Mentoring , Supervision and Assessment in Practice Part 1 (10 Credits) 7018SW Mentoring , Supervision and Assessment in Practice Part 2 (10 Credits)	7003SW Advanced Critical Practice: Adult Social Work (20 Credits)

**Cascade of Awards:**

None



Module credit level	Module Code	Course	Title	Credit Value	Mandatory/ Optional	Course Learning Outcomes	Pre-req
7	7004SW	PgCert Practice Education PgCert Advanced Child and Family Social Work PgCert Advanced Adults Social Work	The Developing Practitioner in Social Work	20	Mandatory	1,3,,5	N/A
7	7000SW	PgCert Practice Education PgCert Advanced Child and Family Social Work PgCert Advanced Adults Social Work	Mentoring , Supervision and Assessment in Practice Part 1 (PEPS Stage 1)	10	Mandatory	2,3,4,5	N/A
7	7018SW	PgCert Practice Education PgCert Advanced Child and Family Social Work PgCert Advanced Adults Social Work	7018SW Mentoring , Supervision and Assessment in Practice Part 2 (10 Credits) (PEPS Stage 1)	10	Mandatory	2,3,4,5	N/A
7	7001SW	PgCert Practice Education	Practice Teaching and Education Part 1 (PEPS Stage 2)	10	Mandatory	2,3,4,5,6	N/A
7	7019SW	PgCert Practice Education	Practice Teaching and Education Part 2 (PEPS Stage 2)	10	Mandatory	2,3,4,5,6	N/A
7	7002SW	PgCert Advanced Child and Family Social Work	Advanced Critical Practice: Child and Family	20	Mandatory	3,4,5, 7	N/A
7	7003SW	PgCert Advanced Adults Social Work	Advanced Critical Practice: Adult Social Work	20	Mandatory	3,4,5, 7	N/A

## **15 Criteria for Admission and Selection Procedure**

1. Applicants must hold a professional qualification in social work and be registered with the relevant regulator.
2. All applicants will normally have 2 years post qualification in order to comply with the requirements of the Practice Educator Professional Standards.
3. Applicants to the PgC Practice Education will be required to supervise a social work student/learner for modules 7000SW and 7018SW Mentoring , Supervision and Assessment in Practice Parts 1 and 2 and 7001SW and 7019SW Practice Teaching and Education parts 1 and 2.
4. Accreditation for prior learning (APL) and Accreditation of Prior (Experiential) Learning AP(E)L is in accordance with University regulations as set out in paragraph 7b.3.2 and 7b.3.3 of the regulations for taught postgraduate courses.

## **16 Academic Regulations and Regulations of Assessment**

This Course conforms to the standard University Regulations (mode R)

## **17 Indicators of Quality Enhancement**

- The Course is managed by the Psychological Social and Behavioural Sciences Board of Study of the Faculty of Health and Life Sciences.
- The Programme Assessment Board (PAB) for Psychological, Social and Behavioural Sciences is responsible for considering the progress of all students and making awards in accordance with both the University and course-specific regulations.
- The assurance of the quality of modules is the responsibility of the Boards of Study which contribute modules to the course.
- External Examiners report annually on the course and their views are considered as part of the annual quality monitoring process (CQEM). Details of the CQEM process can be found on the Registry's web site.
- Regular links with local employers; regular meetings of the South Midlands Social Work Teaching Partnership Board, made up of local employers and service user representatives, provide input to course management and development.
- Evidence of enhanced employability of graduates.

## **18 Additional Information**

Enrolled students have access to additional, key sources of information about the course and student support including,

- Faculty PG Student Handbook
- Course Handbook
- Module Guides
- Moodle Course & Module Webs
- Module Information Directory Coventry University Student Portal