

Course Specification Part A

FBLU023 LLB Law (Hons)

Faculty of Business and Law Law School Academic Year: 2020

Please note: This specification provides a concise summary of the main features of the course and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided.

We regularly review our course content, to make it relevant and current for the benefit of our students. For these reasons, course modules may be updated.

More detailed information on the learning outcomes, content, and teaching, learning and assessment methods of each module can be found in the Module Information Directory (MID), student module guide(s) and the course handbook.

The accuracy of the information contained in this document is reviewed by the University and may be verified by the Quality Assurance Agency for Higher Education.

#### LLB LAW

#### 1. Introduction

Every person lives within the context of a society governed by a complex legal framework. Rights, responsibilities, transactions, processes and procedures are enforced and regulated by the national and international legal systems in which we operate. At a fundamental level, the laws which bind us make up the rules of our society and persons are bound together by the law of the land whether they are aware of or understand those laws. Whist the layperson may have a general appreciation of the rights that they have and the obligations that they must abide by, the study of Law provides individuals with an important opportunity to uncover the breadth and depth of the laws that govern us in their social, corporate and international context.

Studying for an LLB is an intellectually stimulating experience. For many students based both in the UK and overseas, an LLB Law (Hons) degree forms part of a route into legal practice. The LLB Law (Hons) course at Coventry University provides an opportunity for students to develop their subject knowledge, alongside both legal and transferable skills in accordance with the QAA Subject Benchmark Statement for Law (2015). The LLB Law (Hons) course satisfies the requirements for a Qualifying Law Degree, as required by the Bar Standards Board and aims to contribute to a student's preparation for Stage 1 of the Solicitors Qualification Examination, as required by the Solicitors Regulation Authority. However, the utility of the LLB Law (Hons) course is not restricted to those who wish to pursue a career within the legal profession. The skills and attributes developed and acquired throughout the LLB Law (Hons) course are translatable to many other positive career destinations and the course is designed to prepare students for the global jobs market or further graduate level study.

The LLB Law (Hons) course offered by Coventry Law School can be studied on a full-time or part-time basis over a three to six-year period. Students who undertake the full-time course will usually complete within three years, however they do have the option to undertake a year-long UK placement or study/placement year abroad between the second and final year of study, in order to gain the experience that these opportunities offer. The course structure is based upon students undertaking Core modules in Years 1 and 2 which primarily consist of the 'Foundations of Legal Knowledge' required for a Qualifying Law Degree. These will be complimented by modules in Year 1 which will develop the skills and expertise required for the study of law and by a module in Year 2 which will introduce students to a range of practical legal skills in order to contextualise their understanding of the modules studied thus far on the course.

The final year of the LLB Law (Hons) course provides students with the opportunity to specialise through the choice of one of the legal pathways provided on the course namely, Business Law, Trade and Finance Law, International Law, Criminal Law and Justice, and Social Justice. These pathways will comprise of a suite of complimentary modules pertaining to the particular area of specialism, combining both substantive legal modules and pathway specific practical legal skills. Although primarily specialised in nature, the pathways are designed to demonstrate the interconnectivity of law and allow students to synthesise their understanding of a particular legal area. For those students who do not wish to direct their learning along a specialism-specific pathway, a General Law Pathway will be available to provide a broader approach to study of the law, whilst nevertheless retaining the key features of the specialist Pathways. All students will also undertake a project on a legal subject area of their choosing to explore an issue of interest to them whilst solidifying their own legal research and academic writing skills prior to the conclusion of the course.

Throughout the duration of the course, students will engage with the Coventry Law School Continuing Professional Development Programme, a key feature of the course in maximising the employability of our graduates. The Programme facilitates engagement with the Employment Personal Tutor, Placements Tutor and the wider Legal Futures/Careers team at the University. Additionally, students will have the opportunity to engage with the wider legal community through guest speakers, networking events and research lectures/seminars which will immerse students in the forefront of cutting-edge legal research. The CPD modules and Employability and Placements team will support student engagement with work experience opportunities, including the clinical legal education opportunities offered by Coventry Law School through its law clinic provisions. Students have the ability to tailor their CPD programme to their own individual interests and needs, thus providing a unique experience for each student. Students will also participate in the University wide Add+vantage scheme which offers students an extensive range of cross-university modules aimed at developing work-related knowledge and employability skills.

The LLB Law (Hons) course provides students with the opportunity for ownership of their own learning journey and self-realisation of their own capacity for intellectual independence. The Teaching, Learning and Assessment strategies employed on the course are informed by the University's Corporate Plan and Education Strategy (2015-2021) and seek to promote a transformative process of learning from the day a student enrols on the course to the point at which they graduate and beyond. Students will be placed at the centre of their own learning as active participants both within the classroom and within their own legal community, preparing them to make significant contributions within society and/or their chosen professions in a competitive global market.

2 Available Award(s) and Mo	odes of Study	-		-					
Title of Award		Mode of attendance	UCAS Code	FHEQ Level					
LLB Law Honours		F/T 3 year, S/W 4 year, F/Y 4 year	M100	6					
		P/T 4-6 years							
Intermediate Awards									
LLB Degree									
Diploma of Higher Education in	Law								
Certificate of Higher Education L									
	1								
3 Awarding Institution/Body	Coventry University								
4 Collaboration	Not Applicable								
5 Teaching Institution and	Coventry University								
Location of delivery	Coventry								
	FHEQ Level 4-6								
6 Internal	Date of approval/latest review: 2018								
Approval/Review Dates	Date for next review: Academic year 2027/2028								
7 Course Accredited by	Not Applicable								
8 Accreditation Date and Duration	Not Applicable								
9 QAA Subject Benchmark	QAA Subject B	t Benchmark Statement for Law							
Statement(s) and/or other external factors		se is designed to enable students to attain a qualifying law recognised by the Bar Standards Board.							
10 Date of Course Specification	September 2018								
11 Course Director	Rebecca Gladwin-Geoghegan								

## 12 Outline and Educational Aims of the Course

The LLB Law (Hons) course is designed to comply with the QAA's Benchmark Statement for Law 2015 and satisfies the requirements for a Qualifying Law Degree as required by the Bar Standards Board. The LLB course also aims to contribute to student's preparation for Stage 1 of the Solicitors Qualification Examination as required by the Solicitors Regulation Authority. The course provides a coherent course of study, developing both academic and practical legal skills focusing on the following:

- 1. The acquisition of knowledge and understanding of legal doctrines, concepts, principles, rules and values in the core areas of law, in addition to an appreciation of the context in which law operates, and an understanding of the dynamic nature of law, its uncertainty, the need for reform and proposals for such reform;
- 2. The development of the ability to apply the legal knowledge and skills acquired to both the theory and practice of law;
- 3. The identification, retrieval, collation and prioritisation of up-to-date legal information, using paper and electronic sources, primary and secondary legal sources and academic journals relevant to the topic under study;
- 4. The development of transferable graduate and employability skills in research, analysis, critical evaluation, problem solving, communication and reflection, and enhancing both autonomous and collaborative learning, thereby bettering the employment prospects of all students whether they wish to enter the legal profession or other careers.

#### **13 Course Learning Outcomes**

On successful completion of the course, a student will be able to:

- 1. Critically understand the theories, concepts, values, principles and rules of public and private laws within an institutional, social, national and global context.
- 2. Demonstrate an understanding of contemporary issues and developments within the law both domestically and internationally.
- 3. Identify and synthesise relevant information from primary and secondary legal sources, using both digital and non-digital resources.
- 4. Draw reasoned conclusions through the application of legal principles and knowledge to complex real-life and/or hypothetical problems.
- 5. Demonstrate intellectual independence including addressing and resolving legal and related questions, identifying gaps in their own knowledge and acquiring new knowledge, tolerating ambiguity and engaging in critical analysis and evaluation.
- 6. Appreciate and demonstrate an awareness of social responsibility and ethical behaviour in an academic and vocational capacity.
- 7. Communicate effectively, by explaining and conveying information at various levels appropriate to the audience.
- 8. Demonstrate self-management, including an ability to be reflective, make effective use of feedback, and to work independently and collaboratively as appropriate in order to enhance employability.

## 14 Course Structure and Requirements, Levels, Modules, Credits and Awards

Modules within the course, their status (whether mandatory or options), the levels at which they are studied, their credit value and pre/co requisites are identified in the table below.

## 14.1 LLB Law Honours

Students on the above course will normally take 360 credits over a period of:

- three years full-time; or
- four to six years of part-time study.

Students taking the Study/Placement Year Abroad option will take 360 credits over a period of:

• four years full-time.

Students taking the UK Placement Year option will take 360 credits over a period of:

• four years full-time.

Taught modules are worth 10, or 20 learning credits. All modules are taught within a semesterised system. Students enrolling in September will study during semesters 1 and 2 of each academic year. Full-time students will take up to 60 credits worth of modules each semester, regardless of the length of the course. All modules are classed as level 4, 5 or 6. All CLS-coded modules at level 4 in year 1 and level 5 in year 2 are mandatory. There are 30 mandatory credits at level 6 in a student's final year, with a further 80 credits derived from Pathway specific modules. Students are required to select and undertake a 10 credit Add+vantage module at each level.

Student have the opportunity to undertake a year-long UK based placement (5008CLS) or study/placement year abroad (5009CLS) between their second and final year of study. These modules are non-credit bearing and do not contribute to a students' overall award or classification.

A direct entry student whose previous studies will be matched to the LLB course may be required to take modules of a different level to their year of study.

## 14.2. Qualifying Law Degree

A qualifying law degree is a law degree with Honours which is currently recognised by the Bar Standards Board as satisfying the academic stage of legal education. A law degree with Honours will only be accepted as a qualifying law degree where the student has passed the assessments in the 'Foundations of Legal Knowledge' namely:

- Public Law (including Constitutional Law, Administrative Law and Human Rights);
- Law of the European Union;
- Criminal Law;
- Obligations including Contract, Restitution and Tort;
- Property Law; and
- Equity and the Law of Trusts. (BSB, Academic Stage Handbook, 2017: Part One).

The 'Foundation of Legal Knowledge' subjects which can include the study of the English Legal System, must equate to a minimum of 180 credits (SRA/BSB, Joint Announcement: 1999). The LLB Law (Hons) course allocates 180 credits to the 'Foundations of Legal Knowledge' subjects, thereby satisfying this requirement. The Foundations of Legal Knowledge are contained within the following modules:

- 4000CLS Legal Method I (20 credits)
- 4001CLS Contract Law (20 credits)
- 4002CLS Public Law (20 credits)
- 4003CLS Legal Method II (20 credits)
- 4004CLS Tort Law (20 credits)
- 5000CLS Criminal Law (20 credits)
- 5001CLS Land Law (20 credits)

- 5003CLS Equity and Trusts (20 credits)
- 5004CLS EU Law (20 credits)

Furthermore, as determined by the BSB in order to gain a qualifying law degree, a student must pass a minimum of 240 credits of legal subjects. They must complete their Law degree within 6 years and pass each Foundation of Legal Knowledge Module within three attempts. The minimum standard for a Qualifying Law Degree undertaken for the purpose of completion of the Academic Stage for qualification as a barrister is lower second class honours.

### **14.3 Distinctive Features of the Course**

Distinctive features of the course include the following:

- Level 6 Pathways students have the opportunity to elect to undertake a pathway at level 6. Students will be able to choose a suite of complimentary modules pertaining to a particular area of specialism namely,
  - Business Law,
  - Trade and Finance Law,
  - International Law,
  - Criminal Law and Justice, or
  - Social justice

Students who wish to undertake a broader suite of modules can elect to undertake the 'General Law' pathway. Each suite of courses will expose students to a range of substantive law subjects that will be complimented by a highly specialised legal skill relevant to that Pathway. It is not possible for students to combine modules from different pathways; all students must undertake all 80 credits of Pathway specific modules from the Pathway that they elect for level 6.

- At Level 5 students will be introduced to a number of practical legal skills, namely advocacy, interviewing, negotiation and drafting, within the 5002CLS Introduction to Practical Legal Skills Module. This module will give students a basic understanding of some of the legal skills required when undertaking legal practice, and which are readily transferable to the wider world of work. Level 6 will build on a student's experience at level 5, through the study and practice of highly specialised practical legal skills within their chosen Pathway. Whilst 6000CLS Transactional Skills: Interviewing, Arbitration and Negotiation, 6001CLS International Arbitration, 6002CLS Criminal Advocacy, 6003CLS Alternative Dispute Resolution and 6004CLS Client Care are intended to be specialised in nature in order to contextualise a student's study in their other Pathway specific modules, the skills acquired by the student continue to be easily transferred to the vast majority of workplace settings.
- Throughout the LLB Law (Hons) course students will participate in the Coventry Law School continuing
  professional development programme through 4005CLS, 5005CLS and 6021CLS. The programme aims to
  enable students to compete successfully in a global graduate market and prepare for their chosen career
  paths or other positive career destination. The modules allow students flexibility and autonomy in a
  students' own career development by allowing a student to tailor the events/workshops/activities to those
  that support their chosen career goals.

## 14.4 Awards and Classification

## 14.4.1 LLB Law Honours

An LLB Law (Hons) degree will be awarded in accordance with the University's Regulations for the Course Based Undergraduate Curriculum Framework (Mode E).

#### 14.4.2 LLB Law Degree

Where a student does not wish to or is unable to progress to complete the LLB Law (Hons) degree an LLB Law Degree may be awarded as a fall-back. An LLB Law Degree is an unclassified degree and will be awarded in accordance with the University's Regulations for the Course Based Undergraduate Curriculum Framework (Mode E).

## 14.4.3 Intermediate Awards

A student who does not wish or is unable to progress to a subsequent year of study on the LLB Law (Hons) course may apply for an intermediate award. Available awards include a Diploma of Higher Education in Law or a Certificate of Higher Education in Law. These will be awarded in accordance with the University's Regulations for the Course Based Undergraduate Curriculum Framework (Mode E).

#### Cascade of Awards:

Where a student does not meet the requirements of the award for which they are registered the following cascades will apply:

Award Registered For:	LLB Law Honours					
	LLB Law Honours					
	LLB Law Degree					
	Diploma of Higher Education in Law					
	Certificate of Higher Education in Law					

#### 14.5 Progression

Progression will be determined in accordance with the University's Regulations for the Course Based Undergraduate Curriculum Framework (Mode E)

#### 14.6 Modules

Module assessment and re-assessment by resit will be provided in accordance with the University's Regulations for the Course Based Undergraduate Curriculum Framework (Mode E)

# FBL/BoS/CLS/16/13b

Module	Module Code	Title	Learning	Assessment Credit Value	Mandatory/ Optional	Course Learning Outcomes							
credit level			Credit Value			1	2	3	4	5	6	7	8
				LEVEL 4			<u> </u>		1			<u> </u>	
4	4000CLS	Legal Method I	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$
4	4001CLS	Contract Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
4	4002CLS	Public Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
4	4003CLS	Legal Method II	20	15	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$
4	4004CLS	Tort Law	20	15	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
4	4005CLS	Continuing Professional Development I	10	10	Mandatory					1	~	1	1
	4008CLS	Law Course Level Assessment	0	10	Mandatory			~		~		1	√
4		Add+vantage	10	10	Mandatory								
	•	·	•	LEVEL 5	•			•		•	•		
5	5000CLS	Criminal Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
5	5001CLS	Land Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
5	5002CLS	Introduction to Practical Legal Skills	20	20	Mandatory			√	√	~	~	1	$\checkmark$
5	5003CLS	Equity and Trusts	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
5	5004CLS	European Union Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
5	5005CLS	Continuing Professional Development II	10	10	Mandatory					$\checkmark$	$\checkmark$	~	$\checkmark$
5		Add+vantage	10	10	Mandatory								
Optional	Placement	t/Study or Placement Ab	road Year M	odules:									
5	5008CLS	UK Work Placement	0	0	Optional					$\checkmark$		$\checkmark$	$\checkmark$
5	5009CLS	Study/Work Abroad Year	0	0	Optional					~		1	√
	•	·	•	LEVEL 6	•			•		•	•		
Business	s Law Path	way											
6	6000CLS	Transactional Skills, Negotiation, Arbitration and Drafting	20	20	Mandatory		✓	✓	√	✓	1	✓	~
6	6005CLS	Company Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
6	6006CLS	Employment Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
6	6015CLS	Intellectual Property Law	20	20	Mandatory	$\checkmark$	1	$\checkmark$	$\checkmark$	$\checkmark$		~	$\checkmark$
Trade ar	nd Finance	Law Pathway											

FBL/BoS/CLS/16/13b

6	6000CLS	Transactional Skills, Negotiation, Arbitration and Drafting	20	20	Mandatory		1	~	1	1	1	1	~
6	6007CLS	International Trade Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
6	6008CLS	Sale of Goods and Agency	20	20	Mandatory	1	✓	✓	1	✓		1	✓
6	6016CLS	Banking and Finance	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
Intern	ational Law I	Pathway											
6	6001CLS	International Arbitration	20	20	Mandatory	$\checkmark$							
6	6009CLS	Public International Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
6	6010CLS	Comparative Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
6	6017CLS	Conflict of Laws	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
Crimin	al Law and J	ustice Pathway			· · ·								
6	6002CLS	Criminal Advocacy	20	20	Mandatory	$\checkmark$							
6	6011CLS	Sentencing and Punishment	20	20	Mandatory	1	~	~	1	1		1	✓
6	6012CLS	International Criminal Law	20	20	Mandatory	1	1	~	1	1		1	$\checkmark$
6	6018CLS	Law of Evidence	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
Social	Justice Path	way	•		•	•			•	-			
6	6003CLS	Alternative Dispute Resolution	20	20	Mandatory	1	✓	✓	1	1	1	1	$\checkmark$
6	6013CLS	Family Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
6	6014CLS	Medical Law and Ethics	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
6	6019CLS	Equality and the Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
Gener	al Law Pathw	lay	•		· · ·								
6	6004CLS	Client Care	20	20	Mandatory	$\checkmark$							
6	6005CLS	Company Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
6	6013CLS	Family Law	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
6	6018CLS	Law of Evidence	20	20	Mandatory	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$	$\checkmark$
Modul	es Mandatory	y on all Pathways			· · ·								
6	6023CLS	Project	20	20	Mandatory	$\checkmark$							
6	6021CLS	Continuing Professional Development III	10	10	Mandatory					1	1	1	$\checkmark$
6		Add+vantage	10	10	Mandatory						1	1	
		· <b>-</b>											

# 15 Criteria for Admission and Selection Procedure

UCAS entry profiles may be found by searching for the relevant course on the <u>UCAS website</u>, then clicking on 'Entry profile'.

# 16 Academic Regulations and Regulations of Assessment

This Course conforms to the standard University Regulations

# **17 Indicators of Quality Enhancement**

- The course has been designed in accordance with the QAA Benchmark Statement for Law, 2015.
- This course satisfies the requirements of a Qualifying Law Degree as stipulated by the Bar Standards Board.
- Coventry Law School has a strong portfolio of research, not only in terms of peer reviewed publications but also research for consultancy, knowledge exchange, externally funded projects and legal practice in order to provide engaging and cutting-edge legal education provision which is research led and/or informed. Research and research outputs from Coventry Law School staff inform the delivery, content and assessment of LLB Law modules. Coventry Law School publishes its own law journal (Coventry Law Journal) providing staff, students, alumni and visiting lecturers to contribute articles and recent legal developments. A growing number of academic staff within Coventry Law School also conduct globally recognised research from within the University's numerous research centres.
- The Law School has excellent links with local firms, practitioners and others in the legal profession. For example:
  - The Annual Lanchester Rose Mooting Competition is sponsored by 43 Temple Row Chambers, Birmingham
  - The Senate House 24 Hour Mooting Competition is sponsored by Senate House Chambers, Northampton and supported by the Warwickshire Law Society, Junior Lawyers Division
  - The Law Employment Clinic and Advocacy Clinic is run by Central England Law Centres and the Law Employment Clinic in particular is partnered with Allen Overy LLP
  - Placements and graduate opportunities have been offered at various organisations including the Citizen's Advice Bureau, Age UK, Coventry Refugee Migrant Centre, British Red Cross, Volvo, Rotherhams LLP, Wigley Group, Thomas Horton LLP and Shoosmiths LLP - places are not guaranteed and subject to competition.
  - Guest lectures are regularly provided by practitioners and legal experts, providing input in the delivery of modules and extra-curricular employability related events.
- Destination of Leavers in Higher Education Survey 2016/2017 issued by HESA demonstrates that 88% of surveyed graduates are in positive graduate destinations.
- LLB Law achieved 94% overall satisfaction in the National Student Survey 2018.
- The Guardian University Guide 2019 ranked the University 13<sup>th</sup> overall in the United Kingdom and has been ranked Top Modern University of the Year for 7 consecutive years since 2012.
- Coventry University has been awarded Gold in the Teaching Excellence Framework, June 2017
- The report of the QAA's Institutional Audit of Coventry University undertaken in February 2015 confirmed that:
  - The setting and maintenance of the academic standards of awards meet UK expectations.
  - The quality of student learning opportunities meets UK expectations.
  - $\circ$   $\;$  The quality of the information about learning opportunities meets UK expectations.
  - $\circ$  The enhancement of student learning opportunities meets UK expectations.

The quality of the course is evaluated through a variety of different means, which includes but is not limited to:

- The course is managed by the Law Board of Study of the Faculty of Business and Law. The assurance and quality of the course, modules and their assessment is the responsibility of the Board of Study.
- The Course team carry out ongoing review of course performance as part of the Course Quality and Enhancement Monitoring (CQEM) process.

- The Programme Assessment Board for Law is responsible for considering the progress of all students and making awards in accordance with both the University and course-specific regulations.
- External Examiners report annually on the programme including modular level teaching provision and assessment. These are then considered in the CQEM report.
- Students are represented within Student Forums, as part of the CQEM reporting process, at the Board of Study and at Faculty Board.
- Student views are also sought through module and course evaluation questionnaires in addition to the National Student Survey.
- Staff teaching is observed by the Head of School, Deputy Head of School and/or Associate Heads of School.
- All courses are subject to continuing and periodic review.

# **18 Additional Information**

Enrolled students have access to additional key sources of information about the course and student support other than those provided centrally by the University. These include,

- Academic Course Director(s) are responsible for particular activities across the course and are able to provide advice and support to students in course-related matters.
- Students will be provided with a student handbook detailing the structure of the programme and the relevant regulations and additional information can be found on CU Online through the CourseWeb.
- Further guidance is provided by the Faculty Registry course support team, a dedicated team who complement the work of the Course Team by providing advice concerning course related matters.
- Students will have access to a student advice Chatbot which provides answers to general queries and signposts students to various support provisions throughout the Faculty and wider University.
- Students are supported by Academic Progress Coaches throughout the duration of their undergraduate studies. Each progress coach receives formal training and will provide both pastoral and academic support to students in order enhance student performance.
- In addition to the Progress Coach system, staff operate a system of 'surgery hours'. Students who wish to discuss a matter with a member of staff may do so during the advertised surgery hours or make an alternative appointment time.
- Support for academic writing and good academic practice is provided by members of the School and through an online LibGuide dedicated to OSCOLA referencing.
- Students will receive individual written feedback, generic feedback via the module web page/ in teaching sessions on their work and may also make an appointment to see the relevant lecturer regarding any work submitted.
- The law librarian holds appointments advise students on matters relating to the library and legal research.
- An Employment Personal Tutor (EPT) for law dedicated to careers advice is available for individual consultation by appointment and through surgery hours on matters relating to careers and CVs.
- The Faculty Employment and Placement Unit provides support for those students seeking placements/employment through career events/ individual support and group sessions.
- The Law Employment Clinic, Law Advocacy Clinic and Business Law and Enterprise Clinic (BUSLEC), is
  operated by students under the guidance of qualified staff, offering legal advice to the public and enabling
  students to develop their legal skills in a practical manner.
- The Law School has a dedicated moot room, with audio and visual recording equipment.
- Students who choose the placement element of the practical legal skills modules are supported by a dedicated member of staff.
- Students who undertake a study or placement year abroad are supported by a member of staff responsible for this.
- Reasonable adjustments can be made to the learning, teaching, assessment and support of the course to
  maximise accessibility to students with disabilities. For example, individual examination arrangements,
  enlarged print hand-outs and the University Welfare Office can arrange scribes, note-takers where
  appropriate.